

# FLAGSTAFF PHOTOGRAPHY CLUB

## BY-LAWS

ARTICLE I      NAME                      The name of the club shall be Flagstaff Photography Club located in Flagstaff, Arizona.

ARTICLE II      PURPOSE                      The purpose of the club is to promote interest in photography and assist members in developing photographic skills.

ARTICLE III      MEMBERSHIP                      Membership is open to all persons interested in photography. All members are encouraged to serve as a member of one of the club committees. A person attending a fourth meeting is expected to become a member.

ARTICLE IV      DUES                                      Annual membership dues shall be determined by the Board of Directors, subject to the approval of a majority of members present at a general meeting. All dues will be due and payable at the first meeting in July. Those persons who join the club between July 1 and December 31 will pay the full annual dues. Those who join between January 1 and June 30 will pay one-half the annual dues. Dues are delinquent after September 1. Any member who is delinquent in dues shall be ineligible to participate in club activities. Dues will not be refundable.

ARTICLE V      MEETINGS                                      Regular meetings are held the third and fifth Thursdays of each month at a location and time to be determined by the Board of Directors. Changes in meeting dates shall be determined by the Board. The first November meeting shall be designated the Annual Meeting for the election of officers and presentation of annual reports.

### ARTICLE VI      OFFICERS

THE PRESIDENT shall preside at general meetings and at meetings of the Board of Directors. S/he shall appoint all committee chairs. No committee chair shall serve in that capacity in the same committee for a third consecutive year.

THE VICE-PRESIDENT shall assume the duties of the president in case the president is unable to act.

THE SECRETARY shall keep minutes of general meetings and of meetings of the Board of Directors. S/he shall carry on such correspondence as may be required by the club activities.

THE TREASURER shall receive all funds of the club. S/he shall disburse funds as approved by the Board of Directors for amounts less than or equal to \$100.00. Amounts exceeding \$100.00 shall be approved by the general membership before disbursement. The treasurer shall establish an account in the name of the club at a local bank. S/he shall maintain a record of all receipts and disbursements. S/he shall be prepared to state the amount of money available for club use at any general meeting or meeting of the Board of Directors.

ARTICLE VII ELECTION The president shall appoint a nominating committee of three members at the first September meeting, subject to the approval of the membership. The nominating committee shall present a slate of nominees for each office at the first October meeting at which time nominations shall be accepted from the floor. No member shall be elected to the same office for a third consecutive year. No name shall be placed in nomination without the prior consent of the nominee. Election of officers shall be held at the first November meeting. Officers shall take office on January 1 following their election.

Vacancies in any office during the term of office shall be filled by a majority vote of the Board of Directors.

ARTICLE VIII COMMITTEES Standing committees shall be the program committee, the membership committee, the critique/competition committee, and the newsletter committee. Additional committees may be appointed with the approval of the Board of Directors.

THE PROGRAM COMMITTEE shall be responsible for providing the programs at meetings; for arranging trips to take pictures, to view photographic processes, or for other purposes consistent with the purpose of the club; and for providing assistance to club members seeking help with photographic problems.

THE MEMBERSHIP COMMITTEE shall be responsible for receiving all dues payments, for which a receipt will be issued, and turning money received over to the treasurer. The committee shall provide a person at each meeting who will greet guests and prospective new members and introduce them to the membership during the meeting.

THE CRITIQUE/COMPETITION COMMITTEE shall provide critiques and competitions. These sessions shall provide opportunities for all members regardless of photographic media. The primary purpose of these programs shall be to assist members in improving their photographic techniques.

THE NEWSLETTER COMMITTEE shall publish a club newsletter at least monthly and shall distribute the newsletter to all members.

ARTICLE IX BOARD OF DIRECTORS

The Board of Directors is responsible for all club actions, policies and procedures.

- A. Composition of the Board
  - 1. President, Vice President, Secretary, Treasurer
  - 2. Chairpersons from each of the standing committees
- B. Meetings
  - 1. Meetings will be called at the discretion of the President.
  - 2. The quorum will consist of 5 members of the Board of Directors.
- C. Additions and Deletions to the Board of Directors
  - 1. New standing committees may be established by the Board of Directors.
  - 2. Deletion of a Standing Committee will be by vote of the Board.
- D. Actions taken by the Board of Directors
  - 1. All actions taken by the Board will be presented to the members of the club.

2. The action can be vetoed by a 60 percent vote by the general club members present at any given meeting.
- E. Notification of the Board Meetings
1. Board meetings are open to all club members.
  2. Members who attend can speak to the issues before the board but they will not be allowed to vote.
  3. Members will be notified of Board meetings.

ARTICLE X QUORUMS A quorum for conducting business at any general meeting shall be one-fourth of the general membership. A quorum for the Board of Directors shall be more than one-half of the members.

ARTICLE XI AMENDMENT An amendment to these By-Laws shall be voted on by the general membership at the meeting following the meeting at which the amendment is presented. If approved by a majority vote of those present, the amendment shall take effect at the meeting following that at which it was approved.

ARTICLE XII RATIFICATION These by-laws shall become effective when approved by 60% of the general membership present at any meeting. Such approval may be on an article-by-article basis.

ARTICLE XIII DISSOLUTION If this club should permanently terminate its activities at any time, either as a result of action taken by the membership or as a result of inaction of the club for a period of five or more years, all assets, property, and funds of the club shall be disposed of as follows:

If the club combines or merges with another photography club, assets, property, and funds will be turned over to that club;

If the club ceases to exist, assets, property and funds will be turned over to the Flagstaff Public Library to buy books to enhance the field of photography.

Adopted: October 10, 1991  
Amended: Effective March 19, 1992  
Amended: Effective July 29, 1999  
Amended: Effective November of 2006  
Amended: Effective February of 2008  
Amended: Effective May of 2008